

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <u>must include narrative and supporting figures</u> )
1 Balances Brought Forward	21,612	30,397					
2 Precept or Rates and Levies	17,600	17,600	0	0.00%	NO		
3 Total Other Receipts	7,930	2,118	-5,812	73.29%	YES		Less grant for drainage work 5,266.00 Less VAT refund 213.00 No Cheque 414.00
4 Staff Costs	7,259	7,342	83	1.14%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	9,486	16,898	7,412	78.14%	YES		Lengthsman + £4,641.00 Computer Software + £107.00 News Letter + £382.00 HALC Sub + £407.00 Audit + £200.00 Jubilee + £220.00 Commemorative Bench £800.00 Lower VAT Refund £1044.00 New Website in 2020-2021 less £440.00
7 Balances Carried Forward	30,397	25,875			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	30,397	25,875				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	5,595	6,395	800	14.30%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable